

**Town Council Meeting Minutes**  
Wednesday January 13th, 2016

Roll Call:	Michael Perkins, Chairman Donald Borman Mark Fisher	Dana Wrigley Byron Wrigley, Sr.
Others:	Gary Bowman, Town Manager Jon Cox Shana Mueller, Attorney @ Bernstein Shur	Janice Porter, Town Clerk Allan Tibbetts

**Business Agenda:**

1. It was moved by Dana Wrigley seconded by Mark Fisher and voted 5-0 approving the minutes of the meeting held December 15<sup>th</sup> and January 7th 2016, and to sign the disbursement warrants.
2. Council Chairman, Michael Perkins, opened the Public Hearing at 6:02 pm to consider a proposed amendment that would extend the term of the TIF District from ten (10) to thirty (30) years (starting July 1, 2014 and ending June 30, 2044).

Ms. Mueller explained the process in seeking approval of the proposed amendment to the natural gas pipeline municipal development TIF district and development program. The original program was approved by the State of Maine Department of Economic and Community Development on June 14, 2014. Ms. Mueller provided a complete amended and restated document for submission to the DECD.

Ms. Mueller noted as part of the First Amended and Restated Development Program, the Town confirms that the captured assessed value of the first year of the TIF as \$6,059,900 and for the second year of the TIF was \$5,870, 100 – the Town somewhat underestimated the first year’s captured assessed value when adopting the original Development Program.

Councilor Borman asked “what happens as the value of the property increases?” Ms. Mueller responded that the district set up is limited to Summit Gas and is captured @100%. Whatever that assessed value is - the taxes paid will go into the TIF fund. Throughout the next few years the Town can monitor the amount of monies going into the TIF district . If the town finds that too much money is being collected it could be addressed at that time.

Councilor Dana Wrigley asked “are there any towns doing TIF’s on the residential part of the gas lines?” Ms. Mueller responded that for the most part towns have addressed only the transmission lines. Towns could address, at a later time, those residential lines but would have to be done within one (1) year of the infrastructure being put in place or you lose that opportunity to do so.

Councilor Fisher asked “do people TIF other types of pipe such as sewer and water?” Ms. Mueller responded that most sewer and water pipes are owned by public entities and are not paying taxes thus making the natural gas lines unique.

The public hearing closed at 6:10 p.m.

It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve and sign the document labeled “In Town Council Order #2016-1 – Amendment to the Natural Gas Pipeline Municipal Development Tax Increment Financing District and Development Program”. Said document attached to the minutes.

3. It was moved by Dana Wrigley seconded by Donald Borman to approve the newly revised “Smoking Policy” as required by state law (22 MRSA, subsection 1580-A). After further discussion the motion and second was rescinded to allow further review of the policy. Our current policy prohibits smoking on all town property. The proposed policy stipulates that “smoking of all tobacco products is only allowed outdoors at a minimum of 20 feet away from any business facility entryway, vent window or doorway. Smoking of tobacco products are banned in: All enclosed areas where work is performed, all off-site locations under the control of the employer, employer vehicles and employee owned vehicles used in the course of work whenever other employees or another person is in the vehicle for work related reasons.  
Councilor Borman wondered if there were additional items that the town would want included within the policy. An audience member asked if signage would be placed in all of the areas affected by the policy.
4. Councilors accepted and approved signing the Municipal Bond sale to Skowhegan Savings Bank. The Bond is in the amount of \$900,000, at an interest rate of 3.10%.
5. It was moved by Dana Wrigley seconded by Byron Wrigley, Sr., and voted 5-0 to approve the second reading pertaining to the penalty for violating the Rice Rips Road and the Town Farm Road thru truck violations.

Managers Report:

1. Councilors signed prepared thank you letters to E.J. Fabian, David Libby, Kevin and Diane Joseph for their financial gift(s) for the purchase of four (4) Ballistic Vests for the Police Department.
2. Councilors approved the proposed Social Media Policy as presented/written. The purpose of the policy is to establish guidelines for the creation, use and distribution of public communications and social media as a means of informing the citizens of Oakland.

Other:

Executive Session:

It was moved by Dana Wrigley seconded by Byron Wrigley, Sr., and voted 5-0 to enter into Executive Session at 6:30 pm, per 1 M.R.S.A. Section 405(6) (C)-Acquisition of real property.

It was moved by Dana Wrigley seconded by Byron Wrigley, Sr., and voted 5-0 to come out of executive session at 6:45 pm. It was moved by Dana Wrigley seconded by Byron Wrigley, Sr., and voted 5-0 to accept and approve the issuance of two (2) Quit Claim Deeds (Map 014-242-01 and Map 014-242-02) to Teresa Desrosiers Burke. Issuance of the Quit Claim Deeds releases the towns' interest in the two (2) parcels. All taxes have been paid in full through June 30, 2016.

Adjournment: It was moved by Byron Wrigley seconded by Donald Borman and voted 5-0 to adjourn at 6:35 pm.