

**Town Council Meeting Minutes**  
Wednesday December 9th, 2015

Roll Call: Michael Perkins, Chairman  
Donald Borman  
Absent: Byron Wrigley, Sr.

Dana Wrigley  
Mark Fisher

Others present: Gary Bowman, Town Manager  
Jonathan Gilchrist  
Joshua Joy  
Bonnie Sears  
Sherry Gilbert  
Eric Frith

Janice Porter, Town Clerk  
Cassandra Procter  
Michael Viens  
Robert Knowlton  
Kathleen Geaghan, Tax Assessor

Business Agenda:

1. It was moved by Dana Wrigley seconded by Mark Fisher and voted 4-0 to approve the minutes of the November 18<sup>th</sup> and November 23<sup>rd</sup> Council meeting, and to sign the disbursement warrants.
2. It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to reappoint Janice Porter as Town Clerk for 3 years.
3. It was moved by Donald Borman seconded by Dana Wrigley and voted 4-0 to reappoint Kathy Geaghan as Assessor for 3 years.
4. It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to approve the "Order of Discontinuance" of Baker Alley/Baker Avenue as a town way and public easement.
5. The Manager reviewed the property tax foreclosure list for 2013-2014. A total of five (5) properties were foreclosed upon November 30<sup>th</sup>. The Manager recommended placing insurance on two (2) parcels, which include land and buildings, and will investigate the cost of doing so. It was moved by Dana Wrigley seconded by Mark Fisher and voted 4-0 authorizing the Town Manager to proceed with the necessary steps to insure the parcels from liability and loss.
6. It was moved by Michael Perkins seconded by Donald Borman and voted 4-0 authorizing the Town Manager to research the possibility of implementing a Town social media site such as Face book. The Manager stated that he would take the responsibility of posting information to the site. There would be no expense to the town and would serve as an advertising tool for posting meetings, events being held, new businesses in town etc.. Councilors requested that the Manager research guidelines, rules and/or regulations for the site. Councilor Borman asked, in addition to Face book, how many other social

media sites are available for possible use by the town. The Manager will report back his findings at a future Council meeting.

Managers Report:

1. Councilors received the October report for the Oakland Library.
2. Councilors received the fall Assessor's report.
3. Councilors reviewed the Budget Calendar dates as presented by the Town Manager. A change to the schedule will be made and provided to Council members.

Other:

1. Blanket Letter of Approval – It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 approving the blanket letter of approval for “Games of Chance” conducted at the American Legion. Said permit approved for a two (2) year period commencing January 1, 2016 thru December 31, 2017.
2. Spirit of America Award - Cheryl Leonard and Paul Sheppard will be honored on December 16<sup>th</sup> at a ceremony honoring Kennebec County's 2015 recipients.
3. Christmas Eve - It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 approving the closing of the Town Office at noon on Thursday, December 24<sup>th</sup> in addition to all non emergency departments.

Adjournment - It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to adjourn at 6:50 pm.