

TOWN OF OAKLAND
Disbursement Warrant Ordinance

Authority

This ordinance has been adopted in accordance with Title 30-A, Section 5603 of the Me. Revised Statutes Annotated, and the Oakland Town Charter.

Purpose

This ordinance has been enacted to facilitate the payment of warrants for employee wages and benefits, and to provide a policy for approval of all other disbursement warrants.

Disbursement Procedures

1. The Treasurer is authorized to release payment for any and all employee wages and benefits upon the approval of any such warrant by any one Council member.
2. The Treasurer is authorized to release payment on all other disbursement warrants approved at any regular or Special Council Meeting or Council Workshop session provided public is duly notified of all such meetings and that such warrant is approved by a majority of those Town Councilors present.
3. In the absence of any Council meeting the Treasurer may also disburse payments when a warrant has been separately reviewed and subscribed to by a minimum of three Council members.
4. Any warrant approved as provided for above shall be available for public inspection at all times during regular office hours.

Effective Date

This ordinance shall become effective on April 24, 1996.

