

Town Council Meeting Minutes

Wednesday November 8th, 2017

Roll Call:	Michael Perkins, Chairman Harold Buzzell	Dana Wrigley Donald Borman	Mark Fisher
Others:	Gary Bowman, Town Manager Douglas Mather, Finance Director	Janice Porter, Town Clerk Nate Bernier	

Business Agenda:

1. To consider approving the minutes of the meetings held on October 25th, 2017, and to sign disbursement warrant.
2. Mr. Craig Costello of Brantner, Thibodeau and Associates presented the Audit report for the year ending June 30, 2017. Mr. Costello highlighted parts of the audit noting that the town, starting in this current fiscal year, has agreed to improve documentation of internal controls components, processes and procedures. Also, once the finance director has performed bank reconciliations the town manager will sign off and date the bank statement to document that it has been reviewed and approved by management. The auditor along with Council members noted and complimented the Finance Director, Doug Mather, that he has an efficient process and an organized set of books for the town. It was noted that the town has a total net position of \$9,492,217.00.
3. Councilors received a letter from Sarah Demers, Director, Land for Maine's Future Program. The letter notified communities that a request for funding from the Bureau of Parks and Lands has been received. The project lands are in the towns of Oakland, Fairfield, Norridgewock, Madison, Anson and Embden. LMF works to coordinate and provide funds for acquisition of lands for uses such as a multi use trail. Councilors were encouraged to hear that a proposed trail is being considered.
4. It was moved by Dana Wrigley seconded by Michael Perkins and voted 5-0 to approve the signing of the Quit Claim Deed that releases any interest that the town would have relative to a 1975 tax lien which was not discharged. Said property is located at 143 South Alpine Street.
5. It was moved by Dana Wrigley seconded by Harold Buzzell and voted 5-0 to appoint Dave Savage as alternate Plumbing Inspector for the town.

6. It was moved by Dana Wrigley seconded by Harold Buzzell and voted 5-0 to accept the Maine Municipal Association grant awarded to the Police Department for two (2) Ballistic vests. The grant is intended to cover two-thirds of up to but not exceeding \$1,712.00.

Managers Report

1. Councilors received MMA's 2017 Strategic Plan Framework for municipal workforce support and development plan. Their Mission - MMA is to provide professional services to local governments throughout Maine and to advocate their common interests at the state and national levels.

Other:

1. Councilors received the Library Report.
2. Councilors received an update from the Fire and Rescue relative to the week of the severe rain and wind storm (Oct 30th – November 3rd, 2017). The department received 62 total calls for services during that time. Twelve dedicated members assisted with the emergency calls, over 300 welfare checks, staffing the station and other services for the community.
3. Council meeting – The November 22nd Council meeting has been canceled. For the month of December there will only be one (1) meeting on December 20th.

Adjournment: It was moved by Harold Buzzell seconded by Dana Wrigley and voted 5-0 to adjourn at 6:30 pm.