

Town Council Meeting Agenda

Wednesday September 19th, 2018

6:00 PM

Cascade Room in the Police Department

Public Hearing: Review of Auto Junkyard renewal applications.

Business Agenda:

1. To consider approving the minutes of the meetings held on August 15th, 2018 and August 29, 2018 and to sign disbursement warrant.
2. To appoint an interim Assessor.
3. Approval of annual Auto Junkyard renewals.
4. First Reading Amendments to the General Assistance Ordinance.
5. Designate Delegate Representatives for the MMA Annual Business Meeting.
6. Oakland's 135th Year Celebration.

Managers Report:

Executive Session: Acquisition of real property or economic development- 1 M.R.S.A. Section 405(6)(C).

Town Council Meeting Minutes

Wednesday August 15th, 2018

Roll Call: Michael Perkins, Chairman Dana Wrigley Robert Nutting
 Harold Buzzell Donald Borman

Others: Gary Bowman, Town Manager Janice Porter, Town Clerk
 Douglas Mather, Finance Director Michael Tracy, Police Chief
 Gene Richards, Sergeant Adam Sirois, Sergeant
 Kelly Hooper, Officer Toby Blodgett, Officer
 Rick Stubbert, Captain Nickolas Von Husen

Business Agenda:

1. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 approving the minutes of the meetings held on July 18th, 2018, and signing the weekly disbursement warrant.
2. Council members were introduced to the new Police Officers and newly promoted Sergeants. Gene Richards (Officer) and Adam Sirois (past School Resource Officer) have recently been promoted to Sergeants in the department. Recent hires for the department included: Officer Kelly Hooper, Officer Toby Blodgett and Officer Nickolas Von Husen.
3. It was moved by Donald Borman seconded by Dana Wrigley and voted 5-0 to approve the balances carried forward as of June 30, 2018 in the amount of \$363,631.00. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve the Code Enforcement over drafted 2017-2018 budget in the amount of \$7,417.
4. Councilors were advised that there was no need to appoint an interim Assessor at this time. The Assessor's leave has been postponed.
5. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 approving the 2018-2019 rental of Memorial Hall to Scott Steven's dance studio. Councilors agreed to keep the weekly rental amount at \$400.00, contingent upon his agreement that he will not increase his prices for his weekly student lessons.
6. It was moved by Harold Buzzell seconded by Donald Borman and voted 5-0 authorizing Shawn Marquis, of Brookwood Realty, to advertise the sale of the towns' land and building located at 97 Church Street. After posting the listing there is a period of ten

(10) days that there are no offers submitted. Thus, allows for those individuals that might be interested to inspect/view the property prior to offers being submitted. Mr. Marquis has agreed to a 5% commission for the sale. Councilors made no decisions, at this time, on the building itself as far as maintenance requirements. However, it was noted that maintenance of the building is critical but agreed currently there is not a violation of the towns Property Maintenance Ordinance.

Managers Report:

1. Councilor Nutting reported that a total of 3,000 Comprehensive Plan Community Surveys were mailed. At this time 200 (+-) have been returned. The committee is hoping to re-advertise information about the survey for additional participation. The surveys thus far have been very positive indicating an interest in completing the Plan. It is hoped that the Plan will be ready for a vote next summer.
2. The Manager reported that Oakfest Saturday's attendance was the largest thus far. Even with the rain on Friday night the parade continued with lots of spectators.
3. The Manager reported that the proposed Fire Station planning stages are proceeding well. The Facilities Committee will have a referendum question ready for review at a meeting of the Town Council and Budget and Advisory Members on Wednesday, August 29th. The referendum question must be voted on at the November 6th election.

Other:

1. Councilor Borman presented "The Dams Keeper Report", of which he is a member. The report states that Long, Salmon, and McGrath are all experiencing lower than expected water levels as a result of this summer's drought.

Adjournment: It was moved by Harold Buzzell seconded by Dana Wrigley and voted 5-0 to adjourn at 6:50 pm.

Town Council/Budget Advisory Meeting Minutes

Wednesday August 29th, 2018

Roll Call: Michael Perkins, Chairman Dana Wrigley Donald Borman
 Robert Nutting Harold Buzzell

Budget Members: Michael Rossignol, Chairman Angela Jurdak William Kennard
 Edward Hammond Kelly Pinney-Michaud Donna Pullen Charles Sweigart
 Donald Ponitz Kathryn Whitney

Others: Gary Bowman, Town Manager Chief David Coughlin Douglas Mather
Richard MacKenzie Eric Sharpe David Groder Mark Stevens Jon Cox

Business Agenda:

1. Re-introduction of the Facilities Committee.
2. Chief David Coughlin, Richard MacKenzie and Gary Bowman presented a power point presentation of project review, project costs and how the Town plans to pay for the project without increasing property taxes. Richard MacKenzie explained that the first round of costs for the project came back at just under \$3M. He advised that after sitting down and cutting areas that we felt that would save money, the final project cost came back at \$2.679M. Gary Bowman then handed out a financial breakdown of how the Town plans to pay for the project. He advised that CMP has started construction of a new power substation located on the Holmes Road in Oakland. The CMP substation is an \$18-20M project. Gary further stated that if the Town uses only \$10M of this project, that will generate \$164,000 in new taxes at 16.4 mils. Gary stated that if the Town finances \$2.539M (total after a cash contribution from the town of \$140,000) over 30 years through the Municipal Bond Bank, the yearly payments will be \$152,000. This will leave excess tax revenue of \$12,000.
3. Council: It was moved by Donald Borman to authorize spending \$2.679M for the Fire Station by using \$140,000 from cash reserves and financing the remaining \$2.539M over 30 years, seconded by Dana Wrigley, all voted in favor, 5-0.
4. Budget Advisory Committee: It was moved by Michael Rossignol to authorize spending \$2.679M for the Fire Station by using \$140,000 from cash reserves and financing the remaining \$2.539M over 30 years, seconded by Donald Ponitz, all voted in favor, 8-0.
5. Council: It was moved by Dana Wrigley to authorized the wording of Warrant Article 3 with a small change to the wording of the total number (five to be corrected to nine) to match the numeral number, seconded by Michael Perkins, all voted in favor, 5-0.

6. Budget Advisory Committee: It was moved by Kelly Pinney-Michaud to authorize Warrant Article 3, seconded by Michael Rossignol, all voted in favor, 8-0.

Adjournment: It was moved by Dana Wrigley, seconded by Donald Borman and voted 5-0 to adjourn at 7:05 pm.

Town of Oakland
P.O. Box 187
Oakland, ME 04963



Ph. 207-465-7357
Fax 207-465-9118

To: Oakland Town Council
Date: September 12, 2018
Re: Junkyard Inspections

Between September 1, 2018 and September 12, 2018 I inspected the following junk yard locations, as required by town ordinance. AIM Recycling, Raymond Brickett, Jerome Boulette, Donald Davis, Jeff Higgins, and Kennebec Scrap Metal. All locations are in compliance with the local and state regulations concerning the operation of junkyards, and all locations have a valid license issued by the Town Of Oakland.

After letters were sent to abutting property owners, concerning the relicensing only one person called with concerns. This caller stated the Davis junkyard was burying items that should not to put in the ground. The caller stated it appears trash type products, including glass is being buried.

I did not find any of this material, or any area where this type of material may have been buried or dumped.

Sincerely,
David Savage
Code Enforcement Officer
Town of Oakland
6 Cascade Mill Road
Oakland ME 04963
207-465-2842

Town of Oakland
P.O. Box 187
Oakland, ME 04963



Ph. 207-465-7357
Fax 207-465-9118

September 10, 2018

FIRST READING

The Oakland Town Council will conduct a First Reading on the following proposed amendments to the General Assistance Ordinance as follows:

- Appendix A. 2018-2019 Overall Maximums
- Appendix B. 2018-2019 Food Maximums
- Appendix C. 2018-2019 Housing Maximums
- Appendix D. 2018-2019 Utility Maximums

The entire General Assistance Ordinance is available for review at the Oakland Town Office during office hours 8:30 am to 4:30 pm., Monday thru Friday. All interested persons are urged to attend the First Reading on Wednesday, September 19, 2018, 6:00 pm., at the Oakland Police Station "Cascade Room". For further information/comments please contact the Town Office at 465-7357.

/s/ JANICE E. PORTER
Town Clerk

THIS NOTICE POSTED AT THE FOLLOWING PLACES:

Oakland Town Office
Oakland Post Office
D&L Country Store
Buddies Grocery
Korner Store

Oct 1,2018 to Sept 30, 2019

OVERALL MAXIMUMS

Persons in Household				
1	2	3	4	5
727	756	944	1,241	1,326

Household of 6 = 1,401

* Add \$75 for each additional person

Housing Maximums

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	131	564	154	662
1	131	564	159	684
2	168	724	200	859
3	222	955	266	1,142
4	230	987	282	1,214

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.
 1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	44.65	192
2	82.09	353
3	117.44	505
4	149.30	642
5	177.21	762
6	212.56	914
7	235.12	1,011
8	268.60	1,155

Add \$144 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

1-800-442-6003

Revised 8/31/18 SLR



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

MEMORANDUM

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, Executive Director

DATE: September 4, 2018

SUBJECT: Voting Credentials for MMA Annual Business Meeting

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 3, 2018, at 1:45 p.m. in the Cumberland Room at the Augusta Civic Center.** The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at:

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 2, 2018** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's 82nd MMA Annual Convention at the Augusta Civic Center. We have a great line up of speakers, workshops and networking opportunities at this year's convention. If you have any questions on this information, please contact Rebecca Lambert at 1-800-452-8786 or 623-8428 ext. 2307.

MAINE MUNICIPAL ASSOCIATION
VOTING DELEGATE CREDENTIALS

_____ is hereby designated as the official Voting Delegate and
(name)
_____ as the alternate voting delegate for _____
(name) (municipality)
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,
Wednesday, October 3, 2018, 1:45 p.m., at the Augusta Civic Center, Augusta, Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

Or Signed by a Majority of Municipal Officers:

Please return this form no later than **Tuesday, October 2, 2018** or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

**MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358**

Janice Porter

From: Clara Watson [clwatson@roadrunner.com]
Sent: Wednesday, September 12, 2018 3:20 PM
To: Janice Porter
Subject: Oakland's 135th year celebration

Hi Jan, I mentioned this at the last Oakfest committee meeting so I know that Gary is at least aware of it.

The Oakland Area Historical Society is hoping to have a celebration of Oakland's 135th year some time this fall. I have spoken with the people at the Baptist church and they have the equipment we would need to show the DVD we have showing some of the things that happened during the Centennial. They are willing to waive their usual fee for this occasion. Since it is actually an anniversary celebration of the town of Oakland not the Historical Society we felt we should discuss our plans with the Town Council and see if they would be willing to back us on this. Primarily we would like their approval and any help we could get to promote the event. I think Bob Nutting may have been the only member on the council in 1983 that is still on the council but I am not sure. We are looking at various dates in October and November and wanted to be sure that we were not in conflict with any other events that the town may have planned. The dates that we have to choose from are October 20th, 27th and Nov10th. This will probably be an afternoon event with refreshments and some displays of items from the museum.

I would like to know if I could have a couple of minutes at the next council meeting to make a short presentation and answer any questions the council may have.

Thank you,

Clara Watson