

Town Council Meeting Minutes

Wednesday November 13th, 2019

Town Council members present: Michael Perkins Dana Wrigley
Robert Nutting Harold Buzzell Donald Borman

Others present:

Gary Bowman, Town Manager
Janice Porter, Town Clerk
Douglas Mather, Finance Director
Craig Costello, Brantner, Thibodeau & Associates
Gary Grant, Member of the American Legion
David Groder
Rick Foss

Business Agenda:

1. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 approving the minutes of the meeting held on October 23rd, 2019, and signing of the disbursement warrant.
2. Craig Costello of Brantner, Thibodeau & Associates presented the audit for the year ending June 30, 2019. Within the "Financial Highlights" it was reported: 1) assets of the town exceed its liabilities 2) net position decreased due to the borrowing for the fire station. When construction is finished the balance will be restored 3) combined fund balances increased from the prior year 4) at the close of the fiscal year 98.2% of the 2018-2019 tax commitment was collected. The state average is 92%. 5) motor vehicle excise taxes increased 2.0%.

Also, noted that all reports made available by our Finance Director were in order and made for an accurate record for our auditor to follow and complete.

3. It was moved by Harold Buzzell seconded by Dana Wrigley and voted 5-0 approving the following list of individuals to the “3rd party request sub-committee”

Donald Borman Nate Bernier Bill Kennard
Michael Perkins Kelly Penney-Michaud

Kelly has suggested that all 3rd party requests come to the town electronically by January 1st. A spread sheet will be prepared for Council members with pertinent information from those organizations. There will be no need for requestors to attend the meeting.

4. It was moved Dana Wrigley seconded by Robert Nutting and voted 5-0 approving the blanket letter for “Games of Chance” being conducted at the American Legion. Approval letter granted through December 31, 2020.
5. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve the write off of property taxes in the amount of \$2,603.18, for tax acquired property located at 8 Smithfield Road.

Managers Report:

December Council Meeting – It was moved by Dana Wrigley seconded by Harold Buzzell and voted 5-0 to hold the next regular council meeting on Wednesday, December 18th.

Adjournment – It was moved by Harold Buzzell seconded by Dana Wrigley and voted 5-0 to adjourn at 6:30 pm

