

Town Council Meeting Minutes

Wednesday February 26th, 2020

Town Council members present: Michael Perkins, Chairman, Dana Wrigley, Robert Nutting, Donald Borman and David Groder

Others present: Gary Bowman, Town Manager Janice Porter, Town Clerk

Kelly Pinney Michaud, Finance Director, Molly Shelly, Morning Sentinel

Business Agenda:

1. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 to approve the minutes of the meetings held on February 12th, 2020, and to sign the disbursement warrant.
2. It was moved by Dana Wrigley seconded by David Groder and voted 5-0 authorizing the expenditure of up to \$10,000 for the initial planning stages of a new Town Office. Town Manager stated that he is currently gathering a few new committee members along with existing Building Committee members for this project. Rick MacKenzie and Brian Duffy have both agreed to stay with the proposed project. More information to come as it is available.
3. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 to approve the use of the J.P. Morgan Commercial Card (credit card) for State of Maine Government Clients. Finance director Kelly Pinney Michaud presented an overview of the benefits of using the card for purchasing for all town department expenditures. Kelly stated that she has worked with the card in her previous places of employment and found it to be very helpful and a benefit to the organization. Transactions load to an online portal for the Finance Director to review and for reconciliation. Kelly will pay a single invoice rather than having to print a check for every bill sent to us by our vendors. Kelly noted that there are efficiency savings and reduced check-cutting costs along with the elimination of the mailing cost of sending numerous payments to the vendors. In addition, there is an annual rebate sent to the town for the use of the card.

4. It was moved by Dana Wrigley seconded by David Groder and voted 5-0 approving the renewal of a liquor license and special amusement permit for Riverside Market located on Fairfield Street.
5. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 to award the bid for the printing of 800 copies of the 2019 Town Report to Bromar of Skowhegan in the amount of \$1,035.00. The town received two (2) bids for the printing of the report. Copies Etc., submitted a bid in the amount of \$2,360.00, Councilors will decide later regarding the dedication of the Town Report.

Managers' Report: The Manager announced the following dates for the open house for the new Fire Station and the Business Committee Gala -

-April 25th open house for the new Fire Station

-March 13th Business committee Gala