**Town Council Meeting Agenda**

Wednesday March 18th, 2020

Council members present: Michael Perkins, Chairman Dana Wrigley, Vice Chairman

Donald Borman David Groder Robert Nutting

Others present: Gary Bowman, Town Manager Janice Porter, Town Clerk

Chief David Coughlin Chief Michael Tracy Officer Adam Sirois

Business Agenda:

1. It was moved by Donald Borman seconded by Dana Wrigley and voted 5-0 approving the minutes of the previous meeting and signing the disbursement warrant.
2. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve the application for a liquor license and special amusement permit for the Waterville Country Club.
3. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 to approve the formation of the Oakland Emergency Task force with the following members:

Fire Chief David Coughlin Police Chief Michael Tracy Town Manager Gary Bowman

Dep Town Manager Janice Porter Council member David Groder

Health Officer Anthony Thibodeau

1. It was moved by Dana Wrigley seconded by Robert Nutting and voted to authorize the task force committee to make emergency decisions regarding public health, public welfare and municipal operations during the event of COVID-19. The Committee will be meeting daily and will keep the council appraised of new developments of potential critical events.
2. The Manager reported on department changes being made:

Town Office – limited service / closing the town office to foot traffic but will remain fully staffed.

Library – close library for two (2) weeks with the option to close longer if needed.

Transfer Station – close recycling building – practice social distancing – staff members only allowed in the scale house.

Public Works Department / Environmental Services/Building and Grounds – normal operations – practice social distancing – minimize social contact.

Public Meetings including all Committee Meetings – No meeting for the next two weeks. May be extended as needed.

Recreation Department - All trips, board game days, signups for baseball, Easter Egg Hunt, and Senior activities have been canceled. Related to – Snow Pond Senior Center has been shut down until further notice.

1. Report from the Fire Chief - Staff will remain outside of the building when assisting customers with their questions/concerns.
2. Report from the Police Chief – Chief reported that the Police Station will remain open to the public in the entrance way only. Traffic stops will be slowing but will remain in the public.

8. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve

 releasing emergency funds, as needed up to $10,000, for use in unknown

 circumstances that may arise due to CV-19. The Town Manager will further contact

 legal counsel for clarification to find if the need arises would the town have the

 ability to access more than that original amount approved.

Adjournment – It was moved by David Groder seconded by Dana Wrigley and voted 5-0 to adjourn at 6:45 pm.