

Town Council Meeting Minutes

Wednesday April 8th, 2020

Town Council members: Michael Perkins, Chairman Dana Wrigley Donald Borman
Robert Nutting David Groder

Others present: Gary Bowman, Town Manager Janice Porter, Town Clerk
Chief David Coughlin

Business Agenda:

1. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve the minutes from the March 18th, 2020 meeting and signing the disbursement warrant.
2. It was moved by Dana Wrigley seconded by David Groder and voted 5-0 to accept the sewer extension (8" diameter sewer pipes) that sits within a right of way coming from Bonnie Avenue into the Industrial Park. The sewer line will run to 29 Industrial Drive, being the proposed construction site of the FW Webb building. Boyd Snowden recommended acceptance of the sewer line as camera inspection has indicated that the pipes were in good shape and that this will allow for future development within that area. Acceptance is contingent upon the conditions as set forth by Boyd Snowden.
 1. Flush/clean all pipes
 2. Certify/Verify that the slope requirement has been met
 3. Existing manhole cover will be replaced
 4. Town will be given a deeded right of way for that portion accepted
3. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to set the Town Meeting date for June 9th from the original date of May 5th. In anticipation of continued shutdowns resulting from the COVID 19.
4. It was moved by Dana Wrigley seconded by Robert Nutting and vote 5-0 approving the list of Ballot Clerks as submitted by the Town Clerk.
5. Chief Coughlin reported the activity of the Emergency Task Force. The committee has been meeting twice a week providing updates on the various town departments. Recommendations/suggestions are provided to the town manager for safer operations. Weekly updates are provided to the Council members. Meetings consist of the weekly CDC updates, town department activities, further social distancing of town employees, ensuring that concerns are addressed by the appropriate departments and continuing the education that will keep everyone safe. The Fire Department continues to limit the number of people coming and going from their building. The Task Force is now conducting their meetings on "Zoom" thus providing the social distancing.
6. It was moved by Dana Wrigley seconded by Robert Nutting and voted 5-0 to approve the CV-19 Policy for the Town. It was noted that within the section of the document "Employee Responsibilities" email will be removed as a means of notifying their supervisor or Department Head.

7. Nine Sewer Foreclosures remain unpaid for the January/April 2018 billings which will foreclose on April 23, 2020.
8. Councilors signed the MMA Workers' Compensation Safety Incentive Program Resolve Form. Document requires Council signatures which provides for rebates if we meet the guidelines for workplace safety for our employees, citizens and visiting public.

Managers' Report:

Council meeting - May 13th will be next regularly scheduled meeting.

Dangerous Building – Property located at 542 Smithfield Road will be secured by town employees as the mortgage holder of the property nor the property owner has taken any action to resolve this issue. On February 12, 2020 the council deemed the structure as being dangerous/nuisance. The dangerous building/nuisance was to be abated by removal and/or demolition within thirty (30) days of the Council order. No action was taken by either party.

Boat Purchase -The Firefighters Association has purchased an older boat from the Belgrade Fire Department. The boat requires some minor repairs and wrapping. Chief Coughlin asked that the town accept the boat from the Firefighters Association. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to accept the boat, as a gift, from the Firefighters Association.

Adjournment – It was moved by David Groder seconded by Dana Wrigley and voted 5-0 to adjourn at 6:50 pm.

