

TOWN COUNCIL MINUTES  
February 8, 2023

Council in attendance:

Dana Wrigley	Robert Nutting
David Groder	Donald Borman

Others:

Ella Bowman, Town Manager	David Coughlin, Fire Chief
Eric Seekins, Recreation Director	A.J. Cain, Buildings and Grounds
Jon Cox	Nate Bernier
Janice Porter, Town Clerk	

Business Agenda:

1. It was moved by Robert Nutting seconded by Donald Borman and voted 4-0 approving the minutes of the previous meeting and signing the disbursement warrants.
2. Buildings and Grounds Supervisor, AJ Cain, discussed answers to questions that had been posed by the Council.  
Staffing - Staff consists of four (4) full-time B&G and two (2) janitorial with plans to add a part-time seasonal employee to assist with daily cleaning at the park and watering flowers in town..  
Memorial Hall – projects included fixing sagging floors, repair to the chimney/roofing issues and of which included glazing and painting, with the hopes of finishing the project during the summer. The projects have been done without the hiring of outside contractors.  
Flower Group – Assist the group by removing debris in all of the flower beds. Placing bicycles and planters around town and whatever additional needs they might have.  
Pleasant Point Playground – Reported that they have approximately 220 man hours and spent thus far \$4,000. The playground is approximately quarter finished. Estimating a total of \$7,310 for the finished product, which would not include drainage and fencing.  
Future Needs – At this time staffing is complete with an additional seasonal person being brought on in the spring. AJ commented that the current staff have years of experience in the building trade and plowing. Also, noting that all of his employees’ work ethic has been a benefit to the town.
3. David Coughlin, Fire Chief, discussed his “Weekly Briefing” which is sent, by email, to all fire department personnel. The newsletter provides information on work schedules of the full-time and per diem employees. Training is listed for the upcoming month, vehicle status, and number of incidents for the previous month along with the percentages showing the time of day.
4. Councilors gave their unanimous approval for the individual who will receive the “Spirit of America” award.

Adjournment: It was moved by David Groder seconded by Robert Nutting and voted 5-0 to adjourn at 7:15 pm.