

TOWN COUNCIL MINUTES  
MARCH 8, 2023

Council Roll Call:

Michael Perkins, Chairman  
Robert Nutting  
David Groder

Dana Wrigley, Vice Chairman  
Donald Borman

Others: Ella Bowman, Town Manager  
Kathleen Paradis, Dep. Town Clerk  
Patrick Linehan

Janice Porter, Town Clerk  
Jon Cox  
Craig Jackson

Budget & Advisory Committee:

Jeremy Lizotte  
Phyllis Capanna  
Angela Jurdak  
Richard MacKenzie  
Donna Griffin  
Max Marston

Donald Ponitz  
Michael Rossignol, Chairman  
Daniel Eccher  
Kelly Roderick  
Donna Doucette  
Absent: Justin Richards

Business Agenda:

1. It was moved by Dana Wrigley seconded by David Groder and voted 5-0 approving the minutes of the February 22<sup>nd</sup> meeting and signing the weekly warrant.
2. Attached Warrant for Annual Town Meeting being held on May 2<sup>nd</sup>. The Council and Budget Advisory Committee votes recorded on each article.
3. No action taken on the Delta contract.
4. It was moved by Dana Wrigley seconded by Donald Borman and voted 5-0 to approve the Town Report dedication, as recommended by the Town Manager.

Adjournment: It was moved by David Groder seconded by Dana Wrigley and voted 5-0 to adjourn at 6:50 pm.

**TOWN OF OAKLAND  
WARRANT FOR ANNUAL TOWN MEETING  
TUESDAY, MAY 2, 2023**

To: Michael Tracy, a resident of the Town of Oakland in the County of Kennebec and State of Maine.

**GREETINGS:** In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Oakland, qualified by law to vote in Town affairs to assemble at the **WILLIAMS ELEMENTARY SCHOOL, 55 PLEASANT STREET, OAKLAND, MAINE** on Tuesday, May 2, 2023, at 6:00 p.m., to act on Articles 1 -23 all said articles set out below to wit:

**ARTICLE 1.** To choose a Moderator to preside at said meeting.

**ARTICLE 2.** To see if the Town will vote to authorize the Town Council to pay any and all overdrafts from the 2022-2023 fiscal year that exceed the \$10,001 limit authorized by Section 303 in the Oakland Town Charter.

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 3.** To see if the Town will vote to fix dates upon which 2023-2024 taxes shall become payable and to charge interest on same.

Recommendation: Taxes shall be payable in full, or installments, due on August 17, 2023, October 12, 2023, January 11, 2024, and March 14, 2024. Taxes not paid in full on or before due dates shall be charged interest at a rate of 8% per annum. A tax bill of less than \$100.00 shall be payable in full on August 17, 2023 with interest to accrue at a rate of 8% per annum on those taxes unpaid after said date. Any tax refunds granted will have interest computed at the same rate as it originally accrued and was approved at the appropriate Annual Town Meeting.

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 4.** To see if the Town will vote to raise and appropriate for General Government as follows:

	Last Year	This Year
Administration	\$ 645,388	\$ 662,318
General Assistance	10,000	15,000
Assessor	169,077	190,992
Insurance	15,710	21,192
<b>Total</b>	<b>\$ 840,175</b>	<b>\$ 889,502</b>
From Tree Growth Revenue	\$ (12,000)	\$ (20,000)
Tax Increment Financing Revenue	(9,257)	(36,790)
General Assistance Reim.	(9,800)	(10,500)
Transfer from Fund Equity	\$ (27,000)	\$ (40,094)
<b>To be raised by Taxation</b>	<b>\$ 782,118</b>	<b>\$ 782,118</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 5.** To see if the Town will vote to raise and appropriate for Debt Service and Contingency as follows:

	Last Year		This Year
Debt Service	\$ 209,855		\$ 208,420
Contingency	<u>11,000</u>		<u>7,500</u>
	220,855		<b>215,920</b>

To be raised by Taxation	\$ 220,855		\$ <b>215,920</b>
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Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 6.** To see if the Town will vote to raise and appropriate for Public Library as follows:

	Last Year		This Year
Public Library	\$ 153,522		\$ <b>256,251</b>
From Library Trust Fund Income	\$ (50)		\$ (50)
From Clarissa Greenough Trust Fund Income	(300)		(300)
Transfer from Fund Equity			(102,729)

To be raised by Taxation	\$ 153,172		\$ <b>153,172</b>
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Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 10-1

**ARTICLE 7.** To see if the Town will vote to raise and appropriate for Recreation as follows:

	Last Year		This Year
Recreation	\$ 221,516		\$ <b>237,045</b>
Recreation Revenue	(7,500)		(10,000)
Transfer from Fund Equity	-		(13,029)

To be raised by Taxation	\$ 214,016		\$ <b>214,016</b>
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Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 8.** To see if the Town will vote to raise and appropriate for Fire and Rescue as follows:

	Last Year		This Year
Fire Department	\$ 817,361		\$ 808,250
Rescue	71,039		69,670
<b>Total</b>	<b>\$ 888,400</b>		<b>\$ 877,920</b>

Transfer from Fund Equity	\$ (20,000)		\$ (9,520)
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To be raised by Taxation	\$ 868,400		\$ <b>868,400</b>
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Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 9.** To see if the Town will vote to raise and appropriate for Police Department as follows:

	Last Year	This Year
Police Department	\$ 1,042,559	\$ 1,104,386
School Resource Officers	179,111	188,553
Special Details	10,000	10,000
<b>Total</b>	<b>\$ 1,231,670</b>	<b>\$ 1,302,939</b>
School Resource Officer Reimbursement	\$ (134,333)	\$ (141,414)
Police Department Special Details	(7,000)	(5,000)
Transfer from Fund Equity	(225,000)	(250,000)
<b>To be raised by Taxation</b>	<b>\$ 865,337</b>	<b>\$ 906,525</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 10-1

**ARTICLE 10.** To see if the Town will vote to raise and appropriate for Protection Services as follows:

	Last Year	This Year
Public Safety Services	\$ 375,823	\$ 492,649
Code Enforcement Services	119,570	125,663
<b>Total</b>	<b>\$ 495,393</b>	<b>\$ 618,312</b>
Tax Increment Financing Revenue	\$ (8,149)	\$ (8,149)
Transfer from Fund Equity		\$ (122,919)
<b>To be raised by Taxation</b>	<b>\$ 487,244</b>	<b>\$ 487,244</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 11.** To see if the Town will vote to raise and appropriate for Animal Control as follows:

	Last Year	This Year
Animal Control	\$ 17,000	\$ 20,000
From Dog License Fees	(3,000)	(5,000)
<b>To be raised by Taxation</b>	<b>\$ 14,000</b>	<b>\$ 15,000</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 12.** To see if the Town will vote to raise and appropriate for the Transfer Station and Recycling Services as follows:

	Last Year		This Year
Transfer Station & Recycling Services	\$ 551,322	\$	<b>579,748</b>
Transfer from Fund Equity	-	\$	(16,926)
Commercial Tipping Fees	\$ (500)	\$	(2,000)
Transfer Station Revenue	(70,000)	\$	(80,000)
Recycling Revenues	(22,500)	\$	(22,500)
<b>To be raised by Taxation</b>	<b>\$ 458,322</b>	<b>\$</b>	<b>458,322</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 13.** To see if the Town will vote to raise and appropriate for Public Works and Road Improvements as follows:

	Last Year		This Year
Public Works	\$ 991,963	\$	1,068,880
<u>Town Road Improvements</u>	<u>370,309</u>		<u>393,042</u>
<b>Total</b>	<b>\$ 1,362,272</b>	<b>\$</b>	<b>1,461,922</b>
Excise Tax	\$ (1,223,159)	\$	(1,300,000)
LRAP Funds	(45,000)		(43,000)
Transfer from Fund Equity	\$ (35,000)	\$	(36,322)
Tax Increment Financing Revenue		\$	(22,867)
<b>To be raised by Taxation</b>	<b>\$ 59,113</b>	<b>\$</b>	<b>59,733</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 14.** To see if the Town will vote to raise and appropriate for Property Maintenance as follows:

	Last Year		This Year
Town Property Maintenance	\$ 402,569	\$	<b>431,030</b>
Transfer from Fund Equity	\$ (80,000)		(108,461)
<b>To be raised by Taxation</b>	<b>\$ 322,569</b>	<b>\$</b>	<b>322,569</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 15.** To see if the Town will vote to raise and appropriate for Capital Improvements as follows:

			This Year
Fire Truck	\$	100,000	\$ 100,000
Assessing Revaluation	\$	-	\$ 100,000
Building & Grounds Pick-up Truck	\$	-	\$ 50,000
Prop. Maint Mini Excavator	\$	35,000	\$ -
Transfer Station Loader	\$	-	\$ 75,000
Public Works 310 Back Hoe	\$	115,000	\$ -
Transfer Station Scale	\$	10,000	\$ 10,000
Transfer Station Yard Truck	\$	20,000	
Police Cruiser	\$	45,000	\$ 35,000
Memorial Hall	\$	11,000	\$ -
LED Street Lights	\$	19,700	\$ -
<b>Total</b>	<b>\$</b>	<b>355,700</b>	<b>\$ 370,000</b>
Transfer From Capital Improvement Resv.	\$	(150,000)	\$ (12,500)
Transfer From Fund Equity		(113,000)	(200,000)
Excise Tax		(76,841)	(50,000)
<b>To be raised from Taxation</b>		<b>\$15,859</b>	<b>\$ 107,500</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 16.** To see if the Town will vote to raise and appropriate for Community Service Organization requests as follows:

	Last Year Approved Amount	This Year Council Recommends
Child & Family Services/KVCAP	1,000.00	0.00
Hospice Volunteers of Waterville Area	500.00	500.00
Community Health & Counseling	0.00	500.00
Kennebec Behavioral Health	500.00	1,000.00
KVCAP Transportation	1,500.00	1,000.00
Mid Maine Homeless Shelter	1,500.00	1,500.00
Sexual Assault Crisis & Support	1,500.00	1,500.00
Spectrum Generations	1,000.00	1,500.00
<b>Total</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>To be raised from Taxation</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>

Council Recommendation: 3-2

Budget and Advisory Committee Recommendation: 8-3

**ARTICLE 17.** To see if the Town will vote to raise and appropriate for the following Miscellaneous requests:

	Last Year Approved Amount	This Year Council Recommends
KVCOG	9,209	9,209
Oakland Historical Society	750	2,000
Snow Pond Senior Center		1,500
Memorial Day	500	500
Maine Municipal Association	6,893	7,300
Mid Me Chamber of Commerce	875	875
Snowmobile Club	2,500	2,500
Central Maine Growth Council	24,523	24,523
<b>Total</b>	<b>\$ 45,250</b>	<b>\$ 48,407</b>
Transfer From Snowmobile Registration Fees	\$ (2,500)	\$ (2,500)
Tax Increment Financing Revenue	(32,194)	(32,194)
<b>To be raised from Taxation</b>	<b>\$ 10,556</b>	<b>\$ 13,713</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 18.** To see if the Town will vote to raise and appropriate for the following Conservation Organization requests as follows:

	Last Year Approved Amount	This Year Council Recommends
7 Lakes Alliance - Youth Con. Corps	\$ 2,500	\$ 5,000
East Pond Association	2,500	2,500
Messalonskee/Snow Pond Lake Assoc.	8,500	10,000
McGrath Pond/Salmon Lake Assoc.	2,000	2,600
Belgrade Dams Committee	\$ 7,399	\$ 20,830
<b>Total</b>	<b>\$ 22,899</b>	<b>\$ 40,930</b>
<b>To be raised from Taxation</b>	<b>\$ 22,899</b>	<b>\$ 40,930</b>

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 10-1

**ARTICLE 19.** To see if the Town will vote to apply estimated General Fund Revenues in the amount of **\$1,539,900** towards appropriations to reduce taxation. (Last year - \$963,000)

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 20.** To see if the Town will vote to authorize the Town Council to sell or dispose of any real estate acquired by the Town for nonpayment of taxes. Except that the Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 21.** To see if the Town will vote to authorize the Town Council to accept any and all donations, gifts, reserves or grants and to expend such monies for the purposes stated.

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 22.** Shall the Town of Oakland vote to approve a Community Development program and a possible Community Development Block Grant application and to submit same to the Department of Economic and Community Development? If said program is approved, to authorize the municipal officers to accept said grant funds, to make such assurances, further assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such program.

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0

**ARTICLE 23.** To see if the Town will vote to authorize the Tax Collector and Treasurer to accept prepayment of taxes not yet committed pursuant to 36 M.R.S. Sec 506, with no payment of interest by the town.

Council Recommendation: 5-0

Budget and Advisory Committee Recommendation: 11-0



The Registrar will be available to accept names of new voters in person prior to the commencement of the meeting on Tuesday, May 2, 2023, from 5:00 pm to 6:00 pm. The Warrant shall be posted in the following conspicuous places on Monday, April 24, 2023 which is at least seven (7) days prior to the Annual Town Meeting date: Oakland Post Office, Buddies Grocery & Pharmacy, Oakland Town Office, D & L Country Store and the Korner Store & Deli.

Hereof, fail not to make return of this Warrant with your doings thereon unto the Clerk of the Town of Oakland on or before said meeting.

Given under our hands this 22nd day of March 2023.

\_\_\_\_\_  
Michael Perkins, Chairman

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Dana Wrigley, Vice Chairman

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Robert Nutting

\_\_\_\_\_  
Donald Borman

\_\_\_\_\_  
David Groder

**The Town of Oakland complies with Federal regulations in accommodating persons with special needs. Voters planning to attend this public meeting in need of special services should contact the Town Office at 465-7357 by Friday, April 28, 2023.**

Attest:

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Janice E. Porter  
Town Clerk