



P.O. Box 187, Oakland, Maine 04963 • Ph. 207-465-7357 • Fax 207-465-9118

OAKLAND TOWN COUNCIL AGENDA
NOVEMBER 15, 2023
6:00 pm

****POLICE STATION – CASCADE ROOM****

- I. Call to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. To consider approving the minutes from the October 25, 2023, and sign the weekly warrant.
- V. Business Agenda:
 - a. Oakland Resident - Alan Sturtevant – Transfer Station
 - b. Budget Calendar and Budget Discussion & Direction
 - c. Assessing Revaluation Payment schedule
 - d. Memorial Hall update and Tree discussion
 - e. Discussion to retro activate stipends back to 10/6 for 4 T.O. Employees.
- VI. Executive Session: Personnel Matters, 1 M.R.S.A. § 405(6)(a)
- VII. Executive Session: Acquisition of real property, 1 M.R.S.A. § 405(6)(c)
- VIII. Executive Session: Personnel Matters, 1 M.R.S.A. § 405(6)(a)

Adjournment

UPCOMING MEETINGS

ATV Committee Meeting, Thursday November 16, 2023 – 4:00p.m. Police Station
Downtown TIF Meeting –

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In the Heart of the Belgrade Lakes Region, Maine's Famous Summer Resort

OAKLAND TOWN COUNCIL MINUTES
OCTOBER 25, 2023

I. Call to order

The meeting was called to order at 6:00pm.

II. Pledge of Allegiance

III. Roll Call

Michael Perkins, Chairman
Donald Borman

Dana Wrigley
Robert Nutting

Others:

Kelly Pinney Michaud, Interim Town Manager

Janice Porter, Town Clerk

Chief Michael Tracy

Officer Rick Stubbert

Nicholle Stedford, Tax Assessor

Abby Marshall, IT

Angela Jurdak

Kevin Quirion

Brandy Robinson

Kevin Bolduc

Don Boutin

Kathy Bolduc

Shawn Nava

Patrick Linehan

Weldon Bean

Russell Corson

Donna Griffin

Jeffrey Rancourt

Kate Cote

Roland Cote

Kelly Roderick

Danny Adams

IV. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 to approve the minutes from the October 11, 2023, and signing the weekly warrant.

V. Business Agenda:

1. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 approving the cost of Email accounts for Council members at \$6.00 per month per Councilor. This service will be set up by Maine Technology Group and kept separate from their personal email business.
2. It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to accept the bid of KRT Appraisal of Haverhill, Massachusetts for a full revaluation within the town of Oakland in the amount of \$315,000. The bid will provide all services necessary to complete the revaluation with an additional \$25,000 for the completion of the personal property Revaluation. The Council approved the proposed 2026 effective assessment date with possible further review/consideration of the contract with the firm and the Interim Town Manager.

3. Councilors signed the Sewer Commitment for the user period July through September 2023, in the amount of \$137,323.01.
4. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 to accept the Risk Reduction Enhancement Grant, to be used exclusively to cover 100% of the costs up to, but not exceeding \$2,918.29, for the purchase of Lighting and Security Cameras. Our Buildings and Grounds Supervisor made application for the grant.
5. Councilors signed the Municipal Warrants for the November 7, 2023, Election.
6. It was moved by Robert Nutting seconded by Dana Wrigley and voted 4-0 to schedule the following meeting dates for November and December as follows:
November 15th and December 13th
7. It was moved by Michael Perkins seconded by Dana Wrigley and voted 4-0 to establish a Committee to discuss the possibility of enacting an ATV ordinance. The Police Chief expressed his concerns with ATV's that are traveling on Kennedy Memorial Drive, in amongst traffic and not staying within the designated areas previously approved by the Council. The only way to enforce the issues is to have an ordinance that would provide those operating the ATV's and the officer's guidance. Several members of the audience expressed their interest in being on the committee. Interim Town Manager, Kelly Pinney-Michaud, will work with a committee, to review ordinances, that are in effect in our surrounding towns. The information will be brought back to the council members for their recommendations.

It was moved by Michael Perkins seconded by Robert Nutting and voted 4-0 to enter executive session at 6:30 pm per Executive Session: Personnel Matters, 1 MRSA ss 405(6)(a) .

It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to come out of executive session at 7:48 pm.

It was moved by Dana Wrigley seconded by Donald Borman and voted 4-0 to approve temporary salary stipends as specified by the Council.

Adjournment: It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 to adjourn at 7:50 pm.

ALL MEETINGS START
AT 6:00 P.M AT THE
OAKLAND FIRE
DEPARTMENT



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FY25 BUDGET CALENDAR – DRAFT 11/9/2023

NOVEMBER 2023	
WED-11/15/23	REGULAR COUNCIL MEETING – GUIDANCE FROM THE COUNCIL
THURS-11/16/23	DISTRIBUTE MATERIALS AND GUIDANCE TO DEPT. HEADS
DECEMBER 2023	
WED-12/13/23	REGULAR COUNCIL MEETING
JANUARY 2024	
WED- 1/10/24	REGULAR COUNCIL MEETING
FRI-1/12/24	COMPLETED MATERIAL BACK TO TOWN MANAGER FROM DEPTS.
WED-1/24/24	REGULAR COUNCIL MEETING
THURS- 1/25/24	DELIVER BUDGET TO COUNCIL & BUDGET & ADVISORY MEMBERS
FEBRUARY 2024	
TUES- 2/6/24	COUNCIL/B & A -ORGANIZATIONAL REVIEW, SUMMARY, REVENUES, BUDGET PRESENTATIONS: ADMINISTRATION, GA, DEBT, INSURANCE, ASSESSING, RECREATION, TRANSFER STATION
THURS - 2/8/24	COUNCIL/B & A – BUDGET PRESENTATIONS – LIBRARY, PUBLIC WORKS, ROADS, PROPERTY MAINTENANCE, CAPITAL IMPROVEMENTS
TUES- 2/13/24	COUNCIL/B & A – BUDGET PRESENTATIONS-, CODE ENFORCEMENT, POLICE, FIRE/RESCUE, PUBLIC SAFETY, 3 rd PARTY REQUESTS
WED – 2/14/24	REGULAR COUNCIL MEETING
TUES-2/20/24	COUNCIL/B & A - FOLLOW UP DISCUSSION (THIS IS WHERE WE CAN MAKE CHANGES)
WED – 2/28/25	REGULAR COUNCIL MEETING
MARCH 2024	
WED- 3/13/24	COUNCIL/B & A – FINAL VOTING ON ARTICLES REGULAR COUNCIL MEETING (TO FOLLOW)
WED 3/27/24	REGULAR COUNCIL MEETING – LAST DAY TO SIGN WARRANT
MAY 2024	
TUES 5/7/24	TOWN MEETING – MHS PAC

Cost of Living Increases

	<u>Town of Oakland</u>	CPI -W Northeast -
* 24-25	3%	3%
23-24	5.0%	7.2%
22-23	4.0%	5.3%
21-22	3.0%	2.1%
20-21	2.0% *	1.8%
19-20	2.0%	1.9%
18-19	1.7%	1.7%
17-18	2.0%	1.5%
16-17	1.0%	0.5%
15-16	1.0%	0.7%

10 Year Avg	24.70%	25.7%
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24.7-25.7%	=	-1.00%
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Recommendation is for 3% COLA for FY 2025

*Proposed

U.S. COLA as of 9/30/2023

3.00%

TOWN OF OAKLAND FY 25 BUDGET IMPACT

1.00%	\$	20,833
1.50%	\$	31,249
2.00%	\$	41,665
2.50%	\$	52,081
3.00%	\$	62,498
3.50%	\$	72,914
4.00%	\$	83,330

* Does not include Town Manager Salary, Union Salaries and per diem Fire Fighters

https://www.bls.gov/regions/mid-atlantic/news-release/consumerpriceindex_northeast.htm

Table A. Northeast region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.3	1.5	0.7	2.3	0.4	1.1	0.8	6.3	0.7	6.0
February	0.2	1.3	0.3	2.4	0.4	1.2	0.7	6.6	0.5	5.9
March	0.5	1.7	-0.2	1.7	0.6	2.1	1.3	7.3	-0.2	4.3
April	0.4	1.7	-0.4	0.8	0.7	3.3	0.6	7.2	0.2	3.8
May	0.3	1.5	0.0	0.6	0.6	3.9	0.9	7.5	0.1	3.1
June	0.1	1.6	0.3	0.8	1.0	4.6	1.2	7.6	0.3	2.2
July	0.1	1.7	0.4	1.1	0.2	4.3	-0.2	7.3	0.2	2.6
August	0.1	1.5	0.1	1.1	0.1	4.4	0.3	7.4	0.5	2.8
September	0.0	1.4	0.1	1.2	0.3	4.6	0.1	7.2	0.3	3.0
October	-0.1	1.5	-0.2	1.1	0.6	5.4	0.3	6.9		
November	0.1	1.9	0.1	1.1	0.6	6.0	0.1	6.4		
December	-0.1	1.9	0.2	1.4	0.2	5.9	-0.1	6.1		

Oakland, ME Proposed Payment Schedule for Revaluation

Month	Payment	Notes
1/1/2024	\$21,000	Start-up costs
2/1/2024	\$10,200	FY24
3/1/2024	\$10,200	72,000 COST
4/1/2024	\$10,200	100,000 BUDGETED
5/1/2024	\$10,200	
6/1/2024	\$10,200	28,000 CARRYOVER TO FY25
7/1/2024	\$10,200	
8/1/2024	\$10,200	
9/1/2024	\$10,200	FY25
10/1/2024	\$10,200	\$122,400 COST
11/1/2024	\$10,200	-28000 CARRYOVER FROM FY24
12/1/2024	\$10,200	
1/1/2025	\$10,200	
2/1/2025	\$10,200	FY25
3/1/2025	\$10,200	TOTAL TO BUDGET
4/1/2025	\$10,200	\$94,400
5/1/2025	\$10,200	
6/1/2025	\$10,200	
7/1/2025	\$10,200	
8/1/2025	\$10,200	
9/1/2025	\$10,200	
10/1/2025	\$10,200	FY26
11/1/2025	\$10,200	
12/1/2025	\$10,200	TOTAL TO BUDGET
1/1/2026	\$10,200	
2/1/2026	\$10,200	
3/1/2026	\$10,200	
4/1/2026	\$10,200	
5/1/2026	\$10,200	
6/1/2026	\$13,000	Prepayment for hearing notices
7/1/2026	\$10,200	FY27
8/1/2026	\$10,200	TOTAL TO BUDGET
		\$20,400
\$340,000 TOTAL COST		