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## OAKLAND TOWN COUNCIL AGENDA

December 27, 2023

6:00 pm

Fire Station – Atlantic Room

- I. Call to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. To consider approving the minutes from the December 13, 2023, and signing the weekly warrant.

Business Agenda:

Executive Session: Personnel Matters, 1 MRSA § 405(6)(a)

Adjournment

Upcoming Meetings:

1/4/2024 – ATV Committee Meeting – 4:00 p.m. Police Station

1/8/2024 – Memorial Hall Committee Meeting – 4:00 p.m. – Police Station

1/10/2024 – Council Meeting – 6:00 p.m. – Fire Station

1/22/2024 – Zoning Committee Meeting – 3:00 p.m. – Police Station

1/25/2024 – Downtown TIF Committee Meeting – 3:00 p.m. – Police Station

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*In the Heart of the Belgrade Lakes Region, Maine's Famous Summer Resort*

**TOWN COUNCIL MEETING  
MINUTES  
DECEMBER 13, 2023**

I. Call to order

The meeting was called to order at 6:00 pm.

II. Pledge of Allegiance

III. Roll Call

Council members present:

Michael Perkins, Chairman  
Robert Nutting

Dana Wrigley, Vice Chairman  
Donald Borman

Others present:

Kelly Pinney Michaud, Town Manager  
Chief Michael Tracy  
Laura Tracy  
Kathy Paradis  
Sheila Thorne, Library Director  
Rubee Stubbert  
Donna Griffin  
Michelle Fontaine  
Brandy Robinson  
Anita Chadderton  
Officer Sirois  
Karen Alley  
Amy Calder, Sentinel Reporter  
Eric Seekins, Recreation Director  
Cameron McKay  
Brooks Dillon  
Rick Anzele  
Officer Tifani Warren  
Trisha Locke  
Firefighter Antonio Rivera  
Rachel Frost  
Donald Ponitz  
Tina Boag  
Shawn Nava  
Donna Doucette

Janice Porter, Town Clerk  
Deputy Police Chief Rick Stubbert  
Christine Nutting  
Officer Fontaine  
Charlee Stubbert  
Angela Jurdak  
Aldia Mullen  
Kevin Quirion  
Shane Savage  
Janet Lund  
Diana Sirois  
Christian Alley  
Aaron Parker, Parks & Rec Coordinator  
Kelly Roderick  
Jessica McKay  
Tina Anzele  
Officer Chris Cowan  
Officer Tim Locke  
Pastor Jamie Dickson  
Kevin Purnell  
Officer Tracey Frost  
Officer Peter Tibbetts  
David Boag  
Penny Nava  
Heather, Hannah, Leah, Reed, and Noah Adams

IV. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 signing the warrant and approving the minutes from the November 15, 2023, Council meeting.

V. Business Agenda:

1. Mr. Craig Costello from Brantner, Thibodeau & Associates reviewed the Audit, via Zoom, with Council members. Mr. Costello reported that the Audit year ending June 30, 2023, was a clean audit and improvements being noted in many areas. The statement of revenues, expenditures showing a fund balance ending of \$6,146,717. The comparison schedule showed a net change in fund balances in the amount of \$723,958. There was a minor comment regarding payroll contracts and procedures. It was recommended to the Town either adopt a formal policy for payroll procedures or follow their own written processes.
2. Town Manager, Kelly Pinney Michaud, explained the process of replacing our retiring Police Chief, Michael Tracy. Three(3) individuals submitted letters of interest and held two (2) interviews. Deputy Chief Rick Stubbert stood out in the interview process. Kelly stated that she wished to officially appoint Rick Stubbert and for Council to confirm him as Oakland's next Police Chief. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 to confirm the appointment of Rick Stubbert as Police Chief effective February 9<sup>th</sup>, 2024.
3. Mr. Aaron Parker introduced himself as our recent hire as Parks & Recreation Coordinator. Aaron spoke of his previous employment history with former Recreation Departments and as a teacher in Oakland. Currently the basketball season is in full swing with high numbers of boys/girls participating on the in house and travel teams.
4. Donna Griffin, Director of the Snow Pond Seniors, spoke of the "Meals To Go Program" offered free and open to everyone on Saturdays 11 am to 12 noon at the Baptist Church, 45 Church Street. Meals are available for pick up and arrangements made for those that are housebound and/or have transportation issues.
5. It was moved by Dana Wrigley seconded by Robert Nutting and voted 4-0 authorizing Chief Coughlin to proceed with department training that would promote our basic level EMS Permit(s) to Advance Level.  
It was noted that approximately ten (10) individuals would benefit from the higher level.
6. The Town Manager reported that MDOT has provided information pertinent to the Gagnon Road/County Road intersection. The town requested MDOT to study this location because of the number of accidents that have occurred. Based upon the criteria set by MDOT, an extensive study confirmed the following results. Permanent flashing signs will be installed/erected within one (1) year. MDOT promised that within two (2) months temporary signage will be placed at the four-

way intersection. Because of the dangerous hill going into the intersection others agreed that the signage must be placed in such a way that will provide plenty of notice coming from town on Fairfield Street, because of the dangerous hill going into the intersection. Making the intersection a four-way stop will be challenging for drivers and will be something that many will have to adjust to. It was noted that the closing of the Marston Road bridge is apt to cause more traffic in this dangerous intersection.

Executive Session:

It was moved by Michael Perkins seconded by Dana Wrigley and voted 3-0 to enter executive session at 7:00 pm, regarding Personnel Matters, 1 MRSA § 405(6)(a).

It was moved by Robert Nutting seconded by Dana Wrigley and voted 3-0 to come out of executive session at 7:15 pm no votes taken.

Adjournment – It was moved by Robert Nutting seconded by Dana Wrigley and voted 3-0 to adjourn at 7:15 pm.