

**TOWN COUNCIL MEETING MINUTES**  
**APRIL 23<sup>RD</sup> 2025**

**Council Members Present:**

Mike Perkins, Chairman  
Dana Wrigley Vice Chairman

David Groder  
Kelly Roderick

**Others Present:**

Kelly Pinney-Michaud, Town Manager  
Nathan Smart, Code Enforcement Officer  
Sheila Thorne, Library Director  
Jeffrey Flye, American Legion  
Patrick Linehan, American Legion  
Michelle Fontaine  
Jon Cox  
Donald Borman

Kathleen Paradis, Town Clerk  
Abigail Marshall, IT  
Boyd Snowden, Town Engineer  
Wally McKenney, American Legion  
Stacey Linehan, American Legion  
Janet Lund  
Cindy Reese

The meeting was called to order by the Council Chair Michael Perkins and led those present in the reciting of the Pledge of Allegiance.

1. **Roll Call:** Roll call was taken four council members present. Absent Robert Nutting.
2. **To consider approving the minutes of April 9<sup>th</sup>, 2025, meeting:** It was moved by Dana Wrigley, seconded by Kelly Roderick, and voted 4-0 to accept the minutes of the April 9th, 2025, meeting.

**Business Agenda:**

1. **Oakland American Legion:** Jeffrey Flye Commander of the Oakland Decker Simmons American Legion wanted to thank the Town of Oakland for their generous support of the Memorial Day parade. He stated they will continue with supporting town events such as Oakfest. The commander then read a proclamation of appreciation and presented Dana Wrigley with the honor of being Grand Marshall of the Memorial Day Parade which will start at 12:00 p.m. on Monday, May 26, 2025.

2. **Oakfest:** Kathy Paradis asked the council if Main Street could shut down at 2:30pm on Friday July 25<sup>th</sup> to set up for Oakfest 2025. She also asked if the noise ordinance could be extended until 11:00pm so the band could play. It was moved by Dana Wrigley seconded by David Groder and voted 4-0 to approve closing Main Street and extending the noise ordinance.

3. **Dangerous Building:** Nathan Smart Code Enforcement Officer spoke to the council regarding 211 Oak Street, which is vacant. This would be the Blanchard resident. Ms. Blanchard was mailed a letter on 4/17/2025 regarding the condition of the house. There are no doors or windows, holes in the roof. Nathan wanted to let the council know of his procedures and how they would like him to proceed in this matter. It was mentioned that the Rackliff house on Smithfield Road 5 years ago the town boarded it up. Dana Wrigley asked if there were any signs on the house? Kelly Roderick inquired if we are liable if we board up the building? Nate Smart will proceed with checking with the Town Attorney on this matter.

4. **Sign Sewer Commitment:** The Sewer Commitment for the January-April 2025 sewer bills totaling \$136,361.30, was signed by all four councilors present.

**5. Safety Committee:** Kelly Pinney Michaud informed the council that we will be implementing a Safety Committee for town related injuries. She also stated that employees will be educated on safety procedures. There will be an Employee Report as well as a Supervisor Report that will need to be completed on every accident. Dana Wrigley suggested that we keep the names of all employees present at the time of an accident. He also stated that the town or present supervisor should make sure that all PPE is being used, i.e., Safety glasses, etc. The town gets a discount on Workers Compensation and Casualty Insurance when a Safety Committee is actively working on safe working conditions for employees. The first meeting is Scheduled for May 1<sup>st</sup>, 2025.

**6. Monday June 30 -** Kelly Pinney-Michaud asked the council if the Town Office could close at 3:00pm on June 30<sup>th</sup> as this is year end and all fiscal and state reports need to be done before 11:59 p.m on June 30<sup>th</sup>. It was motioned by Dana Wrigley and seconded by David Groder and voted 4-0 to close the Town Office at 3:00pm on June 30<sup>th</sup> to be able to complete end of year tasks.

**Old Business: Cascade Mill Property.** The Town Manager gave an update of the building. She stated that KVCOG had some clean up money that we could access. We would need permission to enter the property by the owner. The town had liens on the property for 5 years, than there were no liens until 2019 when the liens started up again. Don Borman stated that the owner Jerry Tipper is retired and no longer lives in Oakland. Mr. Tipper believes that he gave the Town of Oakland the property in lieu of taxes. Mr. Tipper would be the Owner of record on the tax maps.

**New Business: Library Grant:** Sheila Thorne Library Director informed the council that the library had received a \$15,000 grant and was asking the town to accept the grant for the building reserve fund. She also stated that the grant had to be used by May 2026. It was moved by Dana Wrigley, seconded by Kelly Roderick, and voted 4-0 to accept the grant.

**Town Manager's Report:** Town Manager informed the council members that on Memorial Day the American Legion will have a viewing platform for the council to be seated at across from the Memorial Hall.

**Other Business:** Councilor Kelly Roderick asked about the turtle sign for Mcgrath Pond Road. The Town Manager stated that she will be speaking with Public Works Director Jeff Hall about this to get an update.

**Adjourn:** It was moved by Dana Wrigley, seconded by Kelly Roderick, and voted 4-0 to end the public hearing at 6:25pm go into executive session.

#### **Executive Session:**

Council Chair Mike Perkins motioned at 6:35pm to go into executive session, Dana Wrigley seconded.

At 7:37pm Dana Wrigley made a motion to come out of the executive session, Dave Groder seconded.

At 7:39pm Dana Wrigley made a motion to allow the Town Manager to sign whatever is needed to move forward seconded by Kelly Roderick and voted 4-0.

At 7:44pm it was moved by Kelly Roderick, seconded by David Groder, and voted 5-0 to adjourn.